NEW features in the Customer Interconnection Tool (CIT): Amendments and Battery Bonus

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If you have an existing Solar Agreement with Hawaiian Electric, you can now submit Amendments, including Battery Bonus Applications, through the Customer Interconnection Tool. You can document equipment additions, removals, replacement and changes to property or system ownership.

**Initiating an Amendment/Battery Bonus Application**

To Create an Amendment/Battery Bonus Application:

1. Log in to the Customer Interconnection Tool
2. Select “Start a New Renewable Energy Program Application”
3. Choose **AMEND** in the dropdown selection (all amendments including Battery Bonus)

4. For an overview of items you may need throughout the process click to expand the list under “Application Requirements”
Contact Information:

How to document Property Owner changes:

1. This process replaces the DER Assumption form, and no assumption form needs to be included with the submission.

2. The new Property ownership information should match what will be or is recorded by the C&C Tax Map Records.
   a. If Tax Map records have not yet been updated, a copy of the executed and recorded deed will be required. Mortgage, or other financial documents are not acceptable.
   b. If the property is owned by a trust, a copy of the short form trust document will be required, and must identify the trust name, and current trustee(s).
   c. If the property is owned by a company, the signatory must be a listed agent or manager in the State Department of Commerce and Consumer Affairs Business Registration records. If not, documentation of signing authority is required.
   d. If the property is under a long-term commercial lease, or a Department of Hawaiian Homelands lease, a copy of the lease documents may be required.
How to document System Owner changes:

1. If there has been a change in system ownership, select yes. This can include lease transfers from previous property owners, lease buyouts, or new leasing companies.

2. If part of the system is owned by a leasing company, and part is owned by the property owner, it will be necessary to list both the leasing company and property owner as system owners, with descriptions of what portion is owned by each.

3. If multiple leasing companies each own a portion of the system, they should all be listed.
How to document PV Contractor:

1. For amendments that do not involve equipment changes, such as property or system ownership changes, a PV contractor is not required. Property owners can submit these amendments on their own if they wish and select that no PV contractor is required.

2. Any amendments that do involve equipment changes, such as equipment additions, removals, or replacements, must list an appropriate PV contractor to conduct the work.
Amendment Submission

If you are applying to participate in the Battery Bonus Program, remember to check the “This amendment is for Battery Bonus” box.

You can indicate your system change by adding and/or removing equipment. You can also choose No Change if there are no system changes.
Once you click on Add/Remove additional fields will display and you have the option to add/remove Inverter, PV Panel, Energy Storage.