



## **Request for Information (RFI): As-Built HECO Facilities Cover Letter**

Hawaiian Electric Company's (HECO) "Request for Information: As-Built Facility" is a no-cost service which provides our record drawings to the "Requestor" for their review in identifying conflicts with existing HECO facilities.

Hawaiian Electric Company makes no representation or warranty regarding the accuracy, completeness, or adequacy of such drawings. Provision of our drawings shall not relieve the Requestor or their contractor of their obligation to make independent field investigations. In accordance with Hawaii State law, please contact Hawaii One Call Center at 1-866-423-7287 or 811 prior to any excavation work. Lastly, Hawaiian Electric maintains specific requirements when any excavation occurs in the vicinity of our facilities as contained in the Hawaiian Electric Company Notes. These notes will be provided with our drawings if the project notes are not current and/or when applicable.

To facilitate timely and accurate execution, please complete and submit the RFI: As-Built HECO Facilities - Application with all pertinent documents and a signed waiver/hold harmless agreement through the online Customer Interconnection Tool (CIT) service request portal. Requests will be processed in the order they are received and typically within 90 working days.

Please be sure to include the following:

- ☐ Select request type:
  - Basic Request: By checking the "Basic Request", recipient will receive HECO's GIS surface layer mapping of the subject area.
  - Detailed Request: By checking the "Detailed Request", recipient will receive HECO's GIS surface layer mapping of the area and HECO's as-built plans of the area. For large residential areas with various streets, please section and label locations by priority (i.e. 1, 2, 3, etc.).
- ☐ Location description of the area that you require As-Built Facility drawings, including the street name and start & ending cross street(s). Please attach a separate document if more space is required.
- ☐ Clearly marked and in color scope of work location map, with associated street names and consultant's drawing (as applicable)
- ☐ Name, title, and contact method (phone & email) of requestor in case there are any questions.

Please contact us with any questions at: (808) 543-7070 or [ci@hawaiianelectric.com](mailto:ci@hawaiianelectric.com).



## Request for Information(RFI): As-Built HECO Facilities Application

Project Location		Requestor		Phone	
Property Owner		Company		Email	

### Request Type

<input type="checkbox"/> <b>Basic Request:</b> GIS map of HECO facilities
<input type="checkbox"/> <b>Detailed Request:</b> GIS map & detailed dimensions of HECO facilities

### Location Description (Please attached a separate document if more space is required)

Street Name	Start cross Street	End cross Street

### Enclosures

<b>Location Map:</b> Required for <b>Basic &amp; Detailed</b> Requests.	<input type="checkbox"/> On the colored scope of work Location Map, clearly identify the specific areas for which you require a GIS Map of the HECO as-built facilities.	<b>*Consultant's Drawings:</b> Required for <b>Detailed</b> Requests.	<input type="checkbox"/> On the consultant's drawings – clearly identify the specific areas for which you require detailed, dimensional drawings of the HECO as-built facilities. For large residential areas with various streets, please section and label locations by priority (i.e., 1, 2, 3, etc.).
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**\*See attached description of contents for consultant's drawings, which is required for Detailed Requests.**

Submit completed form and all required drawings and a signed waiver/hold harmless agreement through online CIT portal. You may drop off nonelectronic large size drawings at 820 Ward Avenue, Honolulu (first floor drop box). Please email [CI@hawaiianelectric.com](mailto:CI@hawaiianelectric.com) to notify us of the incoming documents.

Within one week of submission, you will receive an email acknowledgement from Hawaiian Electric, with the following information:

- 1) Hawaiian Electric Project Number & Name
- 2) Name and contact of Hawaiian Electric processor,
- 3) Estimated time for completion

Date

\_\_\_\_\_

Signature

\_\_\_\_\_



## **Request for Information (RFI): As-Built HECO Facilities Required Documents**

Description of Contents for Consultant's Drawings (required for Detailed Requests):

- ☐ Site plans on a workable scale with location map and North arrow
- ☐ State and/or City right-of-way lines and street names
- ☐ All utilities' overhead and underground facilities clearly identified if available.
- ☐ Addresses and Tax Map Key(s)
- ☐ Drawing Index and legend
- ☐ Elevations and Profiles of all utilities including all existing Hawaiian Electric facilities if available.
- ☐ All 138kV transmission underground lines clearly identified if available.
- ☐ Hawaiian Electric identification numbers for its facilities (e.g., pole numbers, transformer vault numbers) if known.
- ☐ All distances between existing HECO facilities and proposed construction clearly identified if available.
- ☐ All above ground hard scape (e.g. driveways, street lights, catch basins, trees, etc.)



## WAIVER AND HOLD HARMLESS AGREEMENT

This Agreement, effective upon execution, is made in consideration of HAWAIIAN ELECTRIC COMPANY, INC. ("Company") providing standard drawings and specifications of Company facilities and/or equipment, either or both in hard copy and electronic format (collectively the "Information"), as further identified herein below, at the request and for the convenience of and use by or on behalf of \_\_\_\_\_

("Requestor"), doing business in the State of Hawaii, whose mailing address is \_\_\_\_\_.

Requestor understands, acknowledges and agrees that any reliance upon and use or reuse of such Information is at Requestor's sole risk and without liability or legal exposure to Company and is subject to Requestor's independent professional judgment and experience. It is further understood that the Information may be updated or revised by Company at any time or from time to time without further notice or obligation from Company to Requestor regarding any such update or revision. Requestor shall not make copies, share or distribute the Information to any other person or entity without first receiving the prior express written consent of Company, which consent may be granted or withheld in Company's sole discretion; provided that, should Requestor receive Company's consent, Requestor shall not make copies, share or distribute the Information without having first obtained from the intended Requestor of the Information a duly signed Waiver and Hold Harmless Agreement of the form herein, and having delivered same to Company.

Requestor, through its undersigned representative, acknowledges receipt of such Company Information and hereby waives any and all rights that it might now or in the future have to claim or bring an action against Company, its officers, directors, employees, agents and successors, on account of personal injury or death, or damage to or loss of property, arising out of, incident to, or resulting directly or indirectly from such use of Company Information, whether such injury, death, damage or loss is contributed to by the negligence of Company, its officers, directors, employees, agents or servants, and whether due to any imperfections, errors, or omissions in such Company Information provided to Requestor.

Furthermore, Requestor does hereby agree to defend, indemnify, and hold harmless Company, its officers, directors, employees, agents and successors against any and all actions, causes of action, suits, liabilities, claims, demands, damages, losses, costs or expenses, including but not limited to reasonable attorneys' fees and costs, arising out of, incident to, or resulting directly or indirectly from breach of this Agreement and/or the use of Company Information by or on behalf of Requestor. It is intended that the obligations agreed to herein shall be binding on the successors and assigns of Requestor.



IDENTIFIED INFORMATION:  
HECO record drawings for request:

DATE: \_\_\_\_\_

ACKNOWLEDGED, AGREED AND ACCEPTED:

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Authorized Signatory

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title